

**LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS**
FINANCE COMMITTEE MEETING MINUTES

Date: May 21, 2025
Time: 10:00 AM
Location: LSBPSE Headquarters
15703 Old Hammond Hwy.
Baton Rouge, LA 70816

MINUTES

I. Call to Order

The meeting was called to order by Committee Chair Dynette Burke at 10:12 AM.

II. Roll Call

Committee Chair Burke asked Ms. Fisher to call the roll of the Finance Committee.

Dynette Burke (Committee Chair)	Present
Forrest Hise	Present
Kristen Brennan	Present

A quorum of the committee was determined.

Ms. Fisher recorded the meeting minutes.

III. Pledge of Allegiance

Committee Chairman Dynette Burke led the Pledge of Allegiance.

IV. Public Comment/Questions

No public comments were recorded at this time. In attendance were Scott Lazarone, Board CPA; and members of the agency staff Carl Saizan, Heather Mitchell, and recording secretary Julie Fisher.

V. Approve Previous Committee Meeting Minutes

A motion was made to approve the previous committee meeting minutes from September 25, 2024.

Motion by:	Ms. Brennan
Seconded by:	Mr. Hise
Ayes: 3	Nays: 0

The motion was carried.

VI. Review 2024-2025 budget amendments

Scott Lazarone, board CPA, presented proposed amendments to the 2024-2025 budget.

A motion was made to approve the 2024-2025 budget amendments.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

VII. Review 2025-2026 proposed budget

Scott Lazarone, board CPA, presented the proposed budget for 2025-2026. He proposed two options. Option A is for if the fee increase legislation passes, and Option B is without the fee increase. Mr. Lazarone answered many questions from the committee.

A motion was made to approve the 2025-2026 budget proposal Option B.

Motion by: Mr. Hise
Seconded by: Ms. Brennan
Ayes: 3 Nays: 0

The motion was carried.

VIII. Review and discuss financials and pending expenditures

Scott Lazarone, board CPA, presented current financial statements and answered questions.

A motion was made to increase the compensation for Executive Secretary Carl Saizan by 10% for 2026 fiscal year.

Motion by: Mr. Hise
Seconded by: Ms. Brennan
Ayes: 3 Nays: 0

The motion was carried.

IX. Adjournment

A motion was made to adjourn.

Motion by: Mr. Hise
Seconded by: Ms. Brennan
Ayes: 3 Nays: 0

The motion was carried.

Committee Chair Burke adjourned the meeting at 10:54 AM.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher

Secretary/Recording Secretary

7/18/25

Date

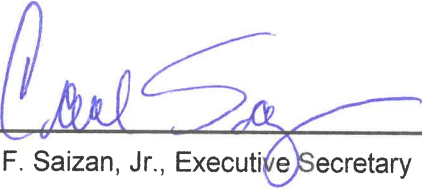
Minutes reviewed & approved by Committee Member vote on August 21, 2025. Approval affirmed below by signatures of Board Committee Chairman and Executive Secretary.



Dynette Burke, Finance Committee Chairman

8/27/2025

Date



Carl F. Saizan, Jr., Executive Secretary

8-27-2025

Date